

**SWANWICK (MIL) OUT OF HOURS SERVICE REQUEST PROFORMA**

To be filled out by the originator and sent by email to Swanwick Plans Cell - [Swk-Plans@mod.gov.uk](mailto:Swk-Plans@mod.gov.uk)

Out of hours requests are required for all flying conducted from 1800 - 0800L Mon to Fri and from 1700L Fri to 0800L Mon.

Date of request	
Priority level	
Aircraft type	
Date of flight	
Callsign	
Number of aircraft	
Times	
Departure Airfield	
Destination airfield	
Mission area/UK FIR crossing points	
Nature of task	
Service required for Mission or Transit only	
Radar service or listening watch required?	
Tanking required?	
Can this task be undertaken as GAT?	

**Be aware any approved activity is subject to Swanwick capacity at the time and could be affected by priority tasking, such as Air Policing / Q launches, National Sy, ATS inside CAS and special tasks (tanking, etc).**