

UK Military Aeronautical Information Publication (UK Mil AIP)

HELIPORT (AD3) Change Request

Heliport Change Request

1. Any changes required within Section AD 3 of the UK Mil AIP must be submitted via this form, and completed using Adobe Acrobat, not a browser, to allow digital signatures.
2. IAW RA1026 it is the responsibility of Aerodrome Operators (AO) to assure the accuracy and completeness of their Aerodrome Data and Information. Where updates to the Mil AIP are required AO should be aware of the AIRAC cycle, and a NOTAM, SUP, or AIC submitted where necessary to mitigate the AIP publication timeline.

(See 'Production Schedule' listing, located in User Support from the UK Mil AIP website).

3. The AO should ensure the submitted changes are free from ambiguity and have been independently checked against the data origin (i.e. the Aerodrome Survey, RoDs for an internal decision, etc). The independent checker must then sign the Checker Box below.
4. MAIS will only query information which is either ambiguous or may conflict with existing information contained within the UK Mil AIP. Please use the free text boxes on Page 8 to add any clarifying notes or additional requests.

DATA REQUIREMENTS

5. The UK Mil AIP is, where possible, aligned with the following Regulations & Standards:
 - a. ICAO Annex 15 – Aeronautical Information Services
 - b. ICAO Annex 4 – Aeronautical Charts
 - c. ICAO Doc 10066 – PANS-AIM
 - d. NATO Stanag 7005 – AI Exchange
 - e. JSP465, Part 2, Vol 1, Sect 1, Chap 6 – Defence AI Policy

SUBMISSION AUTHORITY

6. The UK Mil AIP data handling process requires the authority of the AO (or authorized nominated individual listed in the AIP Sponsor Registry). Any Change Request submitted without this authority will be rejected.

AO - AERODROME OPERATOR		AN - AUTHORISED NOMINEE	
Name:		Name:	
Rank:		Rank:	
Post Title:		Post Title:	
Telephone (Civ):		Telephone (Civ):	
Telephone (Mil):		Telephone (Mil):	
Email:		Email:	
Signature:		Signature:	
Data Accuracy and Publication authority Declaration			
I sign to declare that the information contained within this Change Request Submission form, has undergone sufficient AI and data assurance and accuracy checks prior to submission to MAIS. I authorised the Military Aeronautical Information Services Team to publish the information contained within this submission form for inclusion into the UK Mil AIP and associated MAIS services.			

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AD 3.1 - HELIPORT LOCATION INDICATOR AND NAME		
1	Location Indicator:	
2	Heliport Name:	

AD 3.2 - HELIPORT GEOGRAPHICAL AND ADMINISTRATIVE DATA		
1	ARP Co-ordinates and Site at HP:	
2	Direction and Distance from City:	
3	Elevation/Reference Temperature:	
4	Magnetic Variation / Annual Change:	
5	Geoid Undulation at AD Elev Position:	
6	AD Administration:	
	Address:	
	Telephone:	
	Fax:	
	E-mail:	
	Web Site:	
7	Types of Traffic Permitted (IFR/VFR):	
8	Remarks:	

AD 3.3 - OPERATIONAL HOURS		
1	Heliport Operator:	
2	Customs and Immigration:	
3	Health and Sanitation:	
4	AIS Briefing Office:	
5	ATS Reporting Office (ARO):	
6	MET Briefing Office:	
7	ATS:	
8	Fuelling:	
9	Handling:	
10	Security:	
11	De-Icing:	
12	Remarks:	

AD 3.4 - HANDLING SERVICES AND FACILITIES		
1	Cargo Handling Facilities:	
2	Fuel and Oil Types:	
3	Fuelling Facilities and Capacity:	
4	De-Icing Facilities:	
5	Hangar space for visiting helicopter:	
6	Repair facilities for visiting helicopter:	
7	Remarks:	

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AD 3.5 - PASSENGER FACILITIES		
1	Accommodation/hotel(s) at or in the vicinity:	
2	Restaurants(s) at or in the vicinity:	
3	Tramnsportation possibilities:	
4	Medical Facilities:	
5	Bank and Post Office at or in the vicinity:	
6	Tourist Office:	
7	Remarks:	

AD 3.6 - RESCUE AND FIRE FIGHTING SERVICES		
1	Heliport Category for Fire Fighting:	
2	Rescue Equipment:	
3	Capability for removal of disabled helicopter:	
4	Remarks:	

AD 3.7 - SEASONAL AVAILABILITY - CLEARING		
1	Type of Clearing equipment:	
2	Clearance priorities:	
3	Remarks:	

AD 3.8 - APRONS, TAXIWAYS AND CHECK LOCATIONS/POSITIONS DATA				
1	Helicopter Stands:	Stand Designation	Surface	Strength of Apron
2	Helicopter Ground Taxiway designation, width, surface and strength:	Taxiway Designation	Width	Surface Type
3	Helicopter Air Taxiway and Air Transit Route, width and designation:	Designation	Width	
4	Altimeter Checkpoint(s) Location and Elevation:			
5	Location of VOR Checkpoints:			
6	INS Checkpoints:			
7	Remarks:			

AD 3.9 - MARKINGS AND MARKERS		
1	Final Approach and take-off markings:	
2	Taxiway, air taxiway and air transit route markers:	
3	Remarks:	

AD 3.10 - HELIPORT OBSTACLES		

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AD 3.11 - METEOROLOGICAL INFORMATION		
1	Associated MET Office:	
2	Hours of Service:	
	MET Office outside hours:	
3	Office responsible for TAF information:	
	Periods of validity:	
4	Type of landing forecast:	
	Interval of issuance:	
5	Briefing/consultation provided:	
6	Flight documentation:	
	Language(s) used:	
8	Supplementary equipment available for providing information:	
9	ATS units provided with information:	
10	Additional information (limitation of services etc):	
11	Remarks:	

AD 3.12 - HELIPORT DATA					
Designation & Heliport Type	TLOF Area Dimensions (M)	FATO True Bearings	FATO Dimensions & Surface Type	TLOF Surface & Bearing Strength (1,000kg)	Coordinates of TLOF geometric centre or each Thld of FATO
1	2	3	4	5	6
TLOF and/or FATO slope & Elevation	Dimensions of Safety Area (m)	Dimensions of Helicopter Clearway (m)	Obstacle Free Sector Information		
7	8	9	10		
11	Remarks				

AD 3.13 - DECLARED DISTANCES				
Declared Distance	TORAH (m)	TODAH (m)	LDAH (m)	Remarks
1	2	3	4	5

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AD 3.14 - APPROACH AND FATO LIGHTING				
Designator	Approach Lighting System Type Length & Intensity	FATO area lighting characteristics and location	Aiming point lighting characteristics and location	TLOF lighting system characteristics and location
1	2	3	4	5
6	Remarks:			

AD 3.15 - OTHER LIGHTING, SECONDARY POWER SUPPLY	
1	Heliport BCN location, characteristics and hours of operation:
2	WDI location and lighting:
3	TWY edge and centre line lighting:
4	Secondary power supply: Switch-over time:
5	Remarks:

AD 3.16 - ATS AIRSPACE		
Designation and lateral limits	Vertical Limits	Airspace Classification
1	2	3
4	ATS Unit Callsign: Language:	
5	Transition Altitude:	
6	Hours of applicability:	
7	Remarks:	

AD 3.17 - ATS COMMUNICATION FACILITIES						
Service Designation	Callsign	Channels	SATVOICE Number	Hours of Operation		Remarks
				Winter	Summer	
1	2	3	4	5		6

AD 3.18 - RADIO NAVIGATION AND LANDING AIDS							
Type Category (Variation)	Ident	Frequency	SATVOICE Number	Hours of Operation		Elevation of DME Transmitting antenna	Remarks
				Winter	Summer		
				# and by arrangement			
1	2	3	4	5		6	7
Remarks:							

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AD 3.19 - LOCAL HELIPORT REGULATIONS	
1	Heliport Regulations
2	Ground Movement
3	Warnings
4	Training

AD 3.20 - NOISE ABATEMENT PROCEDURES

AD 3.21 - FLIGHT PROCEDURES		
1	TLOF area(s) and associated equipment authorized for use under low visibility procedures:	
2	Defined MET conditions under which initiation, use and termination of low visibility procedure would be made:	
3	Description of ground marking/lighting for use under low visibility procedures:	
4	Remarks:	

AD 3.22 - ADDITIONAL INFORMATION

AD 3.24 - CHARTS RELATING TO THIS HELIPORT	
Terminal Charting	En-Route Charting