

# UK Military Aeronautical Information Publication (UK Mil AIP)

## AERODROME (AD2) Change Request Form

Military  
Aeronautical  
Information  
Services

# MAIS

# AD Change Request

## Mil AIP AD2 Change Request Form

1. Any changes required within Section AD 2 of the UK Mil AIP must be submitted via this form, and completed using Adobe Acrobat, not a browser, to allow digital signatures.
2. IAW RA1026 it is the responsibility of Aerodrome Operators (AO) to assure the accuracy and completeness of their Aerodrome Data and Information. Where updates to the Mil AIP are required AO should be aware of the AIRAC cycle, and a NOTAM, SUP, or AIC submitted where necessary to mitigate the AIP publication timeline.  
  
(See 'Production Schedule' listing, located in User Support from the UK Mil AIP website).
3. The AO should ensure the submitted changes are free from ambiguity and have been independently checked against the data origin (i.e. the Aerodrome Survey, RoDs for an internal decision, etc). The independent checker must then sign the Checker Box below.
4. MAIS will only query information which is either ambiguous or may conflict with existing information contained within the UK Mil AIP. Please use the free text boxes on Page 8 to add any clarifying notes or additional requests.

### DATA REQUIREMENTS

5. The UK Mil AIP is, where possible, aligned with the following Regulations & Standards:
  - a. ICAO Annex 15 – Aeronautical Information Services
  - b. ICAO Annex 4 – Aeronautical Charts
  - c. ICAO Doc 10066 – PANS-AIM
  - d. NATO Stanag 7005 – AI Exchange
  - e. JSP465, Part 2, Vol 1, Sect 1, Chap 6 – Defence AI Policy

### SUBMISSION AUTHORITY

6. The UK Mil AIP data handling process requires the authority of the AO (or authorized nominated individual listed in the AIP Sponsor Registry). Any Change Request submitted without this authority will be rejected.

<b>AO - AERODROME OPERATOR</b>		<b>AN - AUTHORISED NOMINEE</b>	
Name:		Name:	
Rank:		Rank:	
Post Title:		Post Title:	
Telephone (Civ):		Telephone (Civ):	
Telephone (Mil):		Telephone (Mil):	
Email:		Email:	
Signature:		Signature:	

### **Data Accuracy and Publication authority Declaration**

I sign to declare that the information contained within this Change Request Submission form, has undergone sufficient AI and data assurance and accuracy checks prior to submission to MAIS. I authorised the Military Aeronautical Information Services Team to publish the information contained within this submission form for inclusion into the UK Mil AIP and associated MAIS services.

## AD Change Request

### AD 2.1 - LOCATION INDICATOR AND NAME

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### AD 2.2 - AERODROME GEOGRAPHICAL AND ADMINISTRATIVE DATA

AD 2.2 - AERODROME GEOGRAPHICAL AND ADMINISTRATIVE DATA		
1	ARP Co-ordinates and site at AD:	
2	Direction and distance from City:	
3	Elevation/Reference Temperature:	
4	Magnetic Variation / Annual Change:	
5	Geoid Undulation at AD Elev Position:	
6	AD Administration: Address:  Telephone: Fax: E-mail: Web site:	
7	Types of Traffic Permitted (IFR/VFR):	
8	Remarks:	

### AD 2.3 - OPERATIONAL HOURS

AD 2.3 - OPERATIONAL HOURS		
1	AD:	
2	Customs and Immigration:	
3	Health and Sanitation:	
4	AIS Briefing Office:	
5	ATS Reporting Office (ARO):	
6	MET Briefing Office:	
7	ATS:	
8	Fuelling:	
9	Handling:	
10	Security:	
11	De-Icing:	
12	Remarks:	

### AD 2.4 - HANDLING SERVICES AND FACILITIES

AD 2.4 - HANDLING SERVICES AND FACILITIES		
1	Cargo Handling Facilities:	
2	Fuel/Oil /HydraulicTypes:	
3	Fuelling Facilities/Capacity:	
4	Oxygen:	
5	De-Icing Facilities:	
6	Starting Units:	
7	Hangar space for visiting aircraft:	
8	Repair facilities for visiting aircraft:	
9	Remarks:	

### AD 2.5 - PASSENGER FACILITIES

AD 2.5 - PASSENGER FACILITIES		
1	Accommodation:	
2	Medical Facilities:	
3	Remarks:	

## AD Change Request

### AD 2.6 - RESCUE AND FIRE FIGHTING SERVICES

1	AD Category for Fire Fighting:	
2	Rescue Equipment:	
3	Capability for removal of disabled aircraft:	

### AD 2.7 - SEASONAL AVAILABILITY - CLEARING

1	Type of Clearing equipment:	
2	Remarks:	

### AD 2.8 - APRONS, TAXIWAYS AND CHECK LOCATIONS DATA

	Apron surfaces:	Apron	Surface	Strength	
1					
	Taxiway width, surface and strength:	Taxiway	Width	Surface	Strength
2					
3	Altimeter Check Location and Elevation:				
4	VOR Checkpoints: INS Checkpoints:				
5	Remarks:				

### AD 2.9 - SURFACE MOVEMENT GUIDANCE AND CONTROL SYSTEM MARKINGS

1	Use of aircraft stand ID signs: Taxiway guide lines & visual docking/parking guidance system of aircraft stands:	
2	Runway & taxiway markings & lighting:	
3	Stop Bars and runway guard lights:	
4	Other runway protection measures:	
5	Remarks:	

### AD 2.10 - AERODROME OBSTACLES

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## AD Change Request

AD 2.11 - METEOROLOGICAL INFORMATION	
1	Associated MET Office:
2	Hours of service: MET Office outside hours:
3	Office responsible for TAF information: Periods of validity:
4	Type of landing forecast: Interval of issuance:
5	Briefing/consultation provided:
6	Flight documentation: Language(s) used:
7	Charts and other information available for briefing or consultation:
8	Supplementary equipment available for providing information:
9	ATS units provided with information:
10	Additional information (limitation of services etc):
11	Remarks:

AD 2.12 - RUNWAY PHYSICAL CHARACTERISTICS					
Designations Runway Number	True bearing	Dimensions of Runway (m)	Strength (PCN) and surface of Runway and stopway	Threshold co-ordinates	Threshold elevation highest elevation of TDZ of precision APP Rwy
1	2	3	4	5	6
Desig & Slope of Rwy/Swy	Stopway Dimensions (m)	Clearway Dimensions (m)	Strip Dimensions (m)	OFZ	
7	8	9	10	11	
12	Arresting Systems				
13	Remarks				

## AD Change Request

### AD 2.13 - DECLARED DISTANCES

Runway	TORA (m)	TODA (m)	ASDA (m)	LDA (m)	Remarks
1	2	3	4	5	6

### AD 2.14 - APPROACH AND RUNWAY LIGHTING

Runway	Approach lighting Type Length Intensity	Threshold lighting Colour Wingbars	PAPI VASIS Angle Distance from Thr (MEHT)	TDZ lighting Length	Runway Centreline lighting Length Spacing Colour Intensity	Runway edge lighting Length Spacing Colour Intensity	Runway End lighting Colour Wingbars	Stopway lighting Length(m) Colour
1	2	3	4	5	6	7	8	9
10	Remarks:							

### AD 2.15 - OTHER LIGHTING, SECONDARY POWER SUPPLY

1	A Bn/I Bn location, characteristics and hours of operation:	
2	Anemometer location and lighting:	
3	Taxiway edge and centreline lighting:	
4	Secondary power supply: Switch-over time:	
5	Remarks:	

### AD 2.16 - HELICOPTER LANDING AREA

1	Location 1:	
2	Elevation 1:	
3	Lighting 1:	
4	Remarks 1:	
5	Location 2:	
6	Elevation 2:	
7	Lighting 2:	
8	Remarks 2:	

## AD Change Request

### AD 2.17 - ATS AIRSPACE

	Designation and lateral limits	Vertical limits	Airspace Classification
	1	2	3
4	ATS Unit Callsign: Language:		
5	Transition Altitude:		
6	Remarks:		

### AD 2.18 - ATS COMMUNICATION FACILITIES

Service Designation	Callsign	Frequency MHz	Hours of Operation		Remarks
			Winter	Summer	
1	2	3	4		5

### AD 2.19 - RADIO NAVIGATION AND LANDING AIDS

Type Category (Variation)	Ident	Frequency	Hours of Operation		Antenna Site co-ordinates	Elevation of DME Transmitting antenna	Remarks
			Winter	Summer			
			# and by arrangement				
1	2	3	4		5	6	7
Remarks:							

# AD Change Request

## AD 2.20 - LOCAL TRAFFIC REGULATIONS

1 **Airport regulations**

2 **Ground Movement**

3 **CAT II/III Operations**

4 **Warnings**

5 **Helicopter Operations**

6 **Use of Runways**

7 **Training**



# AD Change Request

## AD 2.21 - NOISE ABATEMENT PROCEDURES

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## AD 2.22 - FLIGHT PROCEDURES

1	Procedures for in bound aircraft:	
2	Departures:	
3	Radio Communication Failure:	
4	Missed Approach Procedure:	
5	Aerodrome Operating Minima:	
6	Instrument Approach Procedures (IAP).	

## AD 2.23 - ADDITIONAL INFORMATION

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**AD Change Request**

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**INSTRUCTIONS TO MAIS & CARTOGRAPHIC TEAMS**


**AD Change Request**

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<b>Signature of Person Completing Form</b>	
Name:	
Rank:	
Post Title:	
Email:	
Signature:	

<b>Signature of Checker</b> <small>(Must be different to person completing form)</small>	
Name:	
Rank:	
Post Title:	
Email:	
Signature:	